

# BUTTE COUNTY FIRE SAFE COUNCIL MEETING

## Board of Directors Meeting

Wednesday, January 3, 2024, from 9:00a.m. to 11:00a.m.

In Person: Town of Paradise Town Hall 5555 Skyway, Paradise CA 95969

Virtual by Zoom: <https://us06web.zoom.us/j/82599712750>

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### Items of Business - Regular Agenda

#### 1. Roll Call (5min) 9:00-9:05am

#### 2. Welcome and Introductions (5min) 9:05-9:10am

#### 3. Agenda Amendments

#### 4. Consent Agenda (10min) 9:10am-9:20am

4.1 Approval of Minutes for Butte County Fire Safe Council (BCFSC) Board Meeting held on December 6<sup>th</sup>, 2023.

4.2 Approval of Minutes of December 15th, 2023, BCFSC Executive Committee Meeting.

4.3 Approval to Shred Paper Copies of Closed Grants, Payment Request Forms, and Quarterly Expense Reporting Forms in Accordance with the Retention Policy.

4.4 Approval to Convert to Digital and Shred the Following Items: BCFSC Board Meeting Minutes, Insurance Paperwork, and Property Paperwork.

4.5 Approval of Amendment to Local Fire Safe Council Memorandums of Understanding.

#### 5. Reports (35min) 9:20-9:55am

5.1 Executive Director's Report (15min)

5.2 Chairman's Report (5min)

5.3 Treasurer's Report (5min)

5.4 Featured Monthly Board or Staff Member- Recognition Report (5min)

5.5 Wildfire Ready Membership Program Report (5min)

#### 6. Business Agenda (10min) 9:55-10:05am

6.1 Approval of Nominating Committee Members –

Approval of Committee members is needed to prepare for the organization's annual March elections.

6.2 Approval of Wildfire Ready Membership Fundraising Platform -

Approval of Classy software package for streamlined donor management and fundraising development for two years not-to-exceed \$5,000 out of the general fund.

#### 7. Break (10 minutes)

#### 8. Discussion and Presentations 10:15-10:45am

8.1 Discussion of Organizational Budget - Discussion of the 2024 organizational budget as recommended by the Finance Committee.

8.2 Discussion of BCFSC 2024 Goals – Review of 2023 and goals for 2024.

8.3 Presentation of 2024 Calendar of Events and Team Building – Taylor Nilsson, Executive Director

**9. Meeting Open for Public Comment (15min) 10:45-11:00am**

Intended for Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes.

**NOTE:** *The Butte County Fire Safe Council (BCFSC) distributes its Board meeting agendas electronically. If you would like to be added to or removed from the email list, please notify the BCFSC at (530) 877-0984 or by e-mail: [taylor@buttefiresafe.net](mailto:taylor@buttefiresafe.net).*