

# BUTTE COUNTY FIRE SAFE COUNCIL MEETING - REVISED

## Board of Directors Meeting - Minutes

Wednesday, November 12<sup>th</sup>, 2025, from 9:00a.m. to 11:00a.m.

In Person: Butte College Skyway Center 2480 Notre Dame Blvd, Chico, CA 95928, Room SC133

Virtual by Zoom: <https://us06web.zoom.us/j/82599712750>

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## Items of Business - Regular Agenda

### 1. Roll Call (5min) 9:00-9:05am

*Present* – Dorr Lewright, Darrel Wilson, Steve Feher, Greg Dietrich, Jim Broshears, Robin Wills, Debie Rasmussen, Tom Kelly, Don Hankins, Ursula Parker, Deb Conway, Bill Connelly

*Absent* – Mark Reith, Laurie Noble, Dave Derby, Kevin Wright, Mike Watner

### 2. Welcome and Introductions (5min) 9:05-9:10am

### 3. Agenda Amendments

### 4. Consent Agenda (5min) 9:10am-9:15am

4.1 Approval of Minutes of October 1<sup>st</sup>, 2025, BCFSC Board Meeting.

4.2 Approval of Minutes of October 9<sup>th</sup>, 2025, BCFSC Executive Committee Meeting.

4.3 Approval is requested to accept the MOU with the Cohasset Community Association to partner with the BCFSC as a Community Fire Safe Council.

4.4 Approval is requested to close the following grants: PG&E Clipper Mills - La Porte Rd Strategic Fuels Reduction, Clipper Mills - La Porte Rd Strategic Fuels Reduction Phase II, Sierra Pacific Foundation Paradise Bow Hunter's donation.

4.5 Approval is requested for updated amendments and new contracts with Alta and ERC. These updated documents will cover invoices paid between 2/2024 and Current for ERC and will allow Alta to complete the remaining Archaeology Services through 12/31/2025.

4.6 Approval is requested to enter into contract with ~~2C Engineering~~ for the Platt Mountain Community Protection Project on up to 110 acres under the 8GG23607 BC Fire R&R Grant, not to exceed \$240,870.00.

*Taylor Nilsson updated the contract company to Red Mountain Resources, LLC.*

4.7 Approval for Staff Christmas gathering – location Unwind in Chico (pending vendor confirmation) - \$150 per person (up to \$4800.00), paid from the General Fund. This will include a meal and beverage as well as an individual thank you gift to each employee – this will be an off the clock event, planned for the first week of December (12/5).

Approval of the Consent Agenda:

*Deb Conway made the motion. Greg Dietrich 2<sup>nd</sup>. No opposition. Motion carries.*

### 5. Reports (30min) 9:15-9:45am

5.1 Executive Director's Report (20min)

**Taylor Nilsson** shared the Executive Director's Report.

5.2 Chairman's Report (5min)

**Darrel Wilson** shared the Chairman's Report.

5.3 Treasurer's Report (5min)

**Jim Broshears** shared the Treasurer's Report.

**Tom Kelly** made the motion. **Don Hankins** 2<sup>nd</sup>. No opposition. Motion carried.

## 6. Business Agenda (15min) 9:45–10:10am

6.1 Approval of Updates to BCFSC Bylaws – approval of changes made to BCFSC Bylaws as recommended by the Executive Committee.

**Jim Broshears** recommended creating a summary of Bylaw changes, highlighting new updates, and approving them at the January 2026 meeting.

6.2 Approval to engage with MUN CPAs - Approval of engagement with MUN CPAs based on proposals submitted for audit services of fiscal year 2025, 2026, and 2027 not-to-exceed \$35,000 per year.

**Don Hankins** made the motion. **Tom Kelly** 2<sup>nd</sup>. No opposition. Motion carries.

## 7. Break (10min) 10:10-10:20am

## 8. Discussion 10:20 – 10:35am

8.1 Progress & accomplishments toward BCFC 2025 Goals & discussion of BCFSC 2026 Organization Goals.

*The Board provided recommendations and input for the BCFSC 2026 goals. **Taylor Nilsson** recorded the notes to present at the January 2026 Board meeting.*

## 9. Community and Agency Reports (10min) 10:35-10:45am

Reports shared from:

AQMD- Ursula Parker

Yankee Hill/Concow- Deb Conway

Forest Ranch FSC- Dorr Lewright

## 10. Meeting Open for Public Comment (10min) 10:40-11:00am

Intended for Comments to the Board on issues and items not listed on this agenda. Presentations will be limited to five minutes.

Motion to Adjourn:

**Don Hankins** made the motion. **Ursula Parker** 2<sup>nd</sup>. No opposition. Meeting adjourns.

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