

BUTTE COUNTY FIRE SAFE COUNCIL MEETING

Board of Directors Meeting

Wednesday, February 5th, 2025, from 9:00a.m. to 11:00a.m.

In Person: Butte College Skyway Center 2480 Notre Dame Blvd, Chico, CA 95928, Room SC133

Virtual by Zoom: <https://us06web.zoom.us/j/82599712750>

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Items of Business - Regular Agenda

- 1. Roll Call (5min) 9:00-9:05am**
- 2. Welcome and Introductions (5min) 9:05-9:10am**
- 3. Agenda Amendments**
- 4. Consent Agenda (10min) 9:10am-9:20am**

4.1 Approval of Minutes of January 8th, 2025, BCFSC Board Meeting.

4.2 Approval of Minutes of January 17th, 2025, BCFSC Executive Committee Meeting.

4.3 Approval of sole source contract with Mooretown Contract Forestry Services.

Approval of sole source contract for mastication in Forbestown on the "35/45" Project on up to 90.1 acres at \$2,500 per acre for a not-to-exceed amount of \$225,250 out of the CCI 8GG21612 Forest Health Feather River grant.

4.4 Approval is requested to enter into contract with appropriate contractor for Roadside Fuels Reduction.

Approval is requested to enter into contract with the appropriate contractor to finish roadside fuels reduction under the CCI 5GG20103 grant not-to-exceed \$40,000. Work will consist of initial and maintenance treatments.

4.5 Approval is requested to switch to paperless processes organization wide.

Approval is requested to use AdobeSign (or equivalent) for board member signatures on accounting transactions and convert to digital file storage. A paperless process will save time, money, and storage space in the office.

4.6 Approval is requested to use Tri Counties Bank Integrated Payables Service.

Approval is requested to use the Tri Counties Bank Integrated Payables Service for approval, printing, and mailing of checks. The cost is \$100/mo, plus \$1.65/check or \$0.30 per ACH. This will streamline the Accounts Payable process, making it easier for staff and board members to pay vendors in a timely manner.

5. Reports (30min) 9:20-9:50am

- 5.1 Executive Director's Report (15min)**
- 5.2 Chairman's Report (5min)**
- 5.3 Treasurer's Report (5min)**
- 5.4 Featured Monthly Board or Staff Member - Recognition Report (5min)**

6. Business Agenda (10min) 9:50-10:00am

6.1 Approval of organizational budget –

Approval of the 2025 organizational budget. The draft budget was first reviewed by the Finance Committee in December 2024 before being presented to the full board for review in January 2025.

7. Break (10 minutes)

8. Discussion and Presentations 10:10-10:45am

8.1 Presentation on BCFSC GIS Systems – Brett Beeson, BCFSC Lead GIS Analyst

8.2 Discussion of 2025 Organizational Goals – Taylor Nilsson, Executive Director

9. Meeting Open for Public Comment (15min) 10:45-11:00am

Intended for Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes.

NOTE: *The Butte County Fire Safe Council (BCFSC) distributes its Board meeting agendas electronically. If you would like to be added to or removed from the email list, please notify the BCFSC at (530) 877-0984 or by e-mail: taylorn@buttefiresafe.net.*