**BUTTE COUNTY FIRE SAFE COUNCIL MEETING**

# **Board of Directors Meeting**

**Wednesday, June 5th, 2024, from 9:00a.m. to 11:00a.m.**

**In Person: Town of Paradise Town Hall 5555 Skyway, Paradise CA 95969**

**Virtual by Zoom:** <https://us06web.zoom.us/j/82599712750>

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**Items of Business - Regular Agenda**

**1. Roll Call (5min) 9:00-9:05am**

1. **2. Welcome and Introductions (5min) 9:05-9:10am**

**3. Agenda Amendments**

1. **4.** **Consent Agenda (5min) 9:10am-9:15am**
   1. Approval of Minutes for Butte County Fire Safe Council (BCFSC) Board Meeting held on May 1st, 2024.
   2. Approval of Executive Committee Meeting Minutes from May 9th, 2024.
   3. Approval of Executive Committee Meeting Minutes from May 17th, 2024.
   4. Approval of contract with Summit Forests Inc., for the Pioneer Trail Fuels Reduction project on up to 26.2 acres not-to-exceed $73,457 at $2,804/acre under the 5GG19109 Mt. Ida grant.
   5. Approval of Information Technology Support Contract not-to-exceed for $35,000 with Paradigm Business Solutions, Inc for initial setup and ongoing monthly services.
   6. Approval of contract amendment with Environmental Resource Compliance LLC to increase not-to-exceed amount by $12,038.02 for archaeological surveys of project areas in Cohasset under the CCI Forest Health WUI Wide Grant (8GG22609).
   7. Approval of Sole Source Contract with Videographer/Digital Media Content Manager for forest health education and Butte County Collaborative Group media development out of the California Fire Safe Council (CFSC) County Coordinator Grant not-to-exceed $15,000.
   8. Approval of updates to the Treasurers Report (TR) – TR’s summary will include bank balances, check numbers, and transfers to the most recent bank account reconciliation date one month in arrears from TR date. The financial statements will be dated the period two months in arrears of the TR date to allow sufficient time for closing of reporting periods.
   9. Approval to journal $1,000,000 PG&E settlement from Unrestricted Net Assets to Board Designated Net Assets for general fund reporting clarity.
   10. Approval of updates to the BCFSC standard contract template based on County Counsel recommendations.

**5.** **Reports (30min) 9:15-9:45am**

5.1 Executive Director’s Report (15min)

5.2 Chairman’s Report (5min)

5.3 Treasurer’s Report (5min)

5.4 Featured Monthly Board or Staff Member- Recognition Report (5min)

**6. Business Agenda (15min) 9:45–10:15am**

* 1. Approval of Contracts with Butte Valley Supply and OroCarbo

Approval is requested to enter into contract with Butte Valley Supply and OroCarbo to complete Engineering plans for the development of biomass facilities. The Butte Valley Supply contract is not-to-exceed $120,000 and OroCarbo is $173,594, both funded out of the CCI 8GG20627 Forest Health and Upper Watershed Grant.

* 1. Approval to Develop a Pilot Program to Support Weed Abatement in the Town of Paradise

Approval is requested to develop a pilot program in partnership with the Town of Paradise and CAL FIRE to support long-term solutions to weed abatement through landowner education, forest health treatment guidance, and Firewise USA education.

* 1. Approval of Biochar Program

Approval of a biochar program promoting biochar education to community members, as well as BCFSC contractors on fuels reduction and forest health projects.

**7. Break (10 minutes)**

**8. Discussion and Presentations (20min) 10:25-10:35am**

8.1 July Board Retreat – Discussion of July board retreat location and date.

**9. Community & Agency Reports (10min) 10:35-10:50am**

**10. Meeting Open for Public Comment (5min) 10:50-11:00am**

Intended for Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes.

**NOTE:***The Butte County Fire Safe Council (BCFSC) distributes its Board meeting agendas electronically. If you would like to be added to or removed from the email list, please notify the BCFSC at (530) 877-0984 or by e-mail:* [*taylorn@buttefiresafe.net*](mailto:taylorn@buttefiresafe.net)*.*